

COMPRESSED AIR • WATER • DRAIN • GAS • SERVICE ORDER FORM

BOOTH SIGN NAME			EVENT NAME		
FIRM NAME			EVENT DATE		BOOTH #
ADDRESS			CONTACT PERSON		
CITY	STATE	ZIP	TELEPHONE #	FAX #	

ORDER FORM AND PAYMENT IN U.S. DOLLARS **MUST BE RECEIVED 14 DAYS
PRIOR TO EVENT DATE TO QUALIFY FOR ADVANCE RATES. NO EXCEPTIONS PLEASE!**

Make Remittance Payable to: GA. INTERNATIONAL CONVENTION CENTER, 2000 Convention Center Concourse, College Park, GA 30337-0508

IMPORTANT INFORMATION: CREDIT WILL NOT BE GIVEN FOR UTILITY SERVICE INSTALLED AND NOT USED.

COMPRESSED AIR SERVICE: 0-20 CFM, 90-100 lbs. PSI. Exhibitor to furnish regulator where pressure is critical. Based on 1/4" - 1/2" line. Above 1/2" add 50%. (Limited Availability) CFM above 20: priced upon request. **Labor required for hookup.**

QUANTITY	SIZE OF CONNECTION	CFM'S	ADVANCE RATE	FLOOR RATE	AMOUNT
			\$150.00	\$170.00	

WATER SERVICE: 45 PSI. Exhibitor to furnish own regulator if necessary. Lines larger than 1/2" add 50%. **Labor required for hookup.**

QUANTITY	SIZE OF CONNECTION	ADVANCE RATE	FLOOR RATE	AMOUNT
		\$100.00	\$120.00	
ONE TIME	Water, Fill and Drain - up to 200 gallons	\$100.00	\$120.00	
Each Additional	Up to 100 gallons	\$50.00	\$50.00	

DRAIN SERVICE: Liquid Only. No solid waste. Prices based on 3/4" line. Lines larger than 3/4" add 50%. **Labor required for hookup.**

QUANTITY	SIZE OF CONNECTION	ADVANCE RATE	FLOOR RATE	AMOUNT
		\$75.00	\$95.00	
		\$75.00	\$95.00	

NATURAL GAS SERVICE: Gas provided at 7" water column pressure. Prices based on 1/2" line. Lines larger than 1/2" add 50%. Exhibitor to furnish own regulator. (Limited Availability) **Labor required for hookup.**

QUANTITY	SIZE OF CONNECTION	SIZE OF GAS LINE REQUIRED	ADVANCE RATE	FLOOR RATE	AMOUNT
			\$150.00	\$180.00	

LABOR: Labor will be charged in 1/2 hour increments, if needed. Minimum charge - 1/2 hour.

QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
	Monday - Friday 8am - 5pm (Except holidays)	\$50 per hour	\$50 per hour	
	Monday - Friday 5pm - 8am (Except holidays)	\$75 per hour	\$75 per hour	

SIGNATURE	DATE:	ORDER TOTAL \$
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PAYMENT MAY BE MADE BY CHECK OR CREDIT CARD

AMEX	VISA/MC	CREDIT CARD NUMBER	EXPIRATION DATE
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NAME ON CARD	SIGNATURE
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GENERAL INFORMATION

1. Order form and payment in U.S. dollars must be received a MINIMUM OF FOURTEEN (14) DAYS prior to scheduled show opening date to qualify for advance rates.
2. Notification of cancellations must be received IN WRITING a minimum of fourteen (14) days prior to scheduled show opening date.
3. PAYMENT IN FULL must be rendered prior to installation of order.
4. Credit will not be given for plumbing service installed and not used.
5. Claims will not be considered unless filed by exhibitor prior to close of exposition.
6. All material and equipment furnished by Georgia International Convention Center for this service order shall remain the Convention Center's property and shall be removed ONLY by the Convention Center at the close of the show.
7. Rates quoted cover routing of service from main line to booth, and do not include connecting equipment. All work performed within booth attaching lines to equipment will be charged on a time and material basis in addition to service connection fees.
8. Service outlet size will be determined by the volume required.
9. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.
10. Under no circumstances shall anyone other than GICC personnel make service connections. However, company engineers and technicians who are required to assemble, diagnose, or service equipment may be allowed to execute work subject to approval of GICC Engineering Department.
11. All equipment using water must have inlet and outlet properly tagged.
12. A separate connection fee will be paid for each piece of equipment using connected service, whether connected DIRECT or OTHERWISE.
13. Unless otherwise directed, GICC personnel are authorized to cut floor coverings to permit installation of service.
14. GICC must have 30 days notice in order to supply special regulators, strainers, traps, etc.
15. All equipment to be connected by GICC must comply with federal, state, and local safety codes.
16. Prices are based upon current wage rates and are subject to change without notice.
17. GICC recommends that exhibitors provide a filter-separator for all equipment requiring air connections. GICC will not be responsible for moisture or water in air lines.
18. If air, water, gas and pressure are critical, GICC recommends that exhibitor arrange to have a pressure regulator valve installed. No guarantee can be made of minimum and maximum pressure.

SAFETY REGULATIONS

1. Connections may be refused if they constitute a fire or safety hazard.
2. Any faults with display and equipment must be corrected promptly by qualified personnel or the service will be disconnected.
3. All equipment must be tagged with complete information as to current, voltage, phase, cycle, horsepower, pressure and drain requirements.
4. No one exhibitor may use any utility service from another booth.
5. Under no circumstances shall anyone other than house engineers make a mechanical source connection.